

Reduced Registration Fee for Charities and Other Not-For-Profit Organisations

Introduction

CIISA recognises that charities and other not-for-profit organisations exist to deliver social benefit, and that any surpluses they generate are reinvested to further their mission.

In recognition of this, CIISA offers a reduced Registration Fee to qualifying organisations.

Which organisations qualify for the reduced Registration Fee?

This scheme is to open to the following organisations working within the creative industries:

- Registered Charities
- Community Interest Companies (CICs)
- Local Authority owned/managed organisations
- Other organisations that can demonstrate they operate on a not-for-profit basis, including unregistered charities

It does not apply to organisations that fall into Bands 1 and 2.

The reduced fees are as follows:

Band	Annual UK Turnover		Annual Registration Fee*	Reduced Registration Fee* for Charities/ NFP's
1	£ 500,000,000	>£500m	£50,000	N/A
2	£ 200,000,000	£ 499,999,999	£35,000	N/A
3	£ 100,000,000	£ 199,999,999	£23,500	£18,800
4	£ 75,000,000	£ 99,999,999	£15,700	£12,560
5	£ 50,000,000	£ 74,999,999	£10,500	£8,400
6	£ 35,000,000	£ 49,999,999	£7,000	£5,600
7	£ 25,000,000	£ 34,999,999	£4,650	£3,720
8	£ 15,000,000	£ 24,999,999	£3,100	£2,480
9	£ 10,000,000	£ 14,999,999	£2,050	£1,640
10	£ 6,000,000	£ 9,999,999	£1,400	£1,120
11	£ 3,000,000	£ 5,999,999	£900	£720
12	£ 1,500,000	£ 2,999,999	£600	£480
13	£ 750,000	£ 1,499,999	£400	£320
14	£ 350,000	£ 749,999	£275	£220
15	£ 100,000	£ 349,999	£175	£140
16	£ -	£ 99,999	£100	£80

* plus VAT

What supporting evidence does CIISA require?

On the Registration Form there is a box called '*Please enter any other relevant information*'. If your organisation is a registered charity, please provide your Registered Charity Number. CIC's will be evident from your legal company name.

For other not-for-profit organisations and local authority owned/managed organisations, please provide governance, financial or constitutional documents that support this.

How will CIISA assess whether my organisation is eligible?

Registered charities (on provision of the Registered Charity Number) and CIC's will automatically receive the reduced rate.

CIISA will assess the supporting evidence supplied by all other organisations on a case-by-case basis and will confirm whether the reduced fee applies.

My organisation would like to support CIISA by paying an additional voluntary contribution. Is this possible?

Yes, CIISA will gratefully accept an additional contribution. Please make clear your wishes in the '*Please enter any other relevant information*' box on the Registration Form.

My organisation is not a charity or other not-for-profit but receives local authority or national grants. Is it entitled to the reduced Registration Fee?

Please enter all relevant information into the '*Please enter any other relevant information*' on the Registration Form and provide supporting information.

CIISA will assess the evidence supplied on a case-by-case basis and will confirm whether the reduced fee applies.

I have a question that hasn't been answered here. Who should I contact at CIISA for further information?

In the first instance, please e-mail registration@ciisa.org.uk with your request and contact details and we will aim to respond within 3 working days.